



## Director of Hearts & Minds Job Posting



Westwood Church is currently seeking a new Director for our Hearts & Minds program, our Christian early childhood Parents' Day Out and Preschool.

### The Mission of Hearts & Minds:

Hearts & Minds Preschool is designed to provide a well-balanced readiness experience for each child as they grow to each stage of development. Our joy and love for Jesus shines as we provide a program where children can learn, explore, and discover their world in a safe and nurturing environment. Our focus is to provide a stimulating early care and education experience, which promotes each child's social/emotional, physical, and cognitive development. Our goal is to support children's desire to be life-long learners in a Christ-centered atmosphere.

### Job Description: The Director of Hearts & Minds will...

- Provide overall leadership and management to the entirety of the Hearts & Minds Program. This includes supervision of approximately 30 staff members, planning and direction of all programs including Mom's Day Out, Preschool and High Five.
- Communicate and assure compliance with state and county regulatory agencies.
- Provide leadership to the marketing and registration of Hearts & Minds
- Provide financial oversight to ensure the financial stability of Hearts & Minds
- Cooperate and communicate with the program staff members of Westwood including monthly coaching meetings with Pastor Scott and regular staff meeting attendance.

### Education and Experience: The ideal candidate for our Director position will:

- Have a significant and growing personal faith in Jesus Christ and be able and willing to become an active member of Westwood Church
- Bachelor's degree preferred -- (in education or early education ideal)
- Managerial experience preferred
- Be able to pass all background checks

### This Position:

- Offers some day to day and week to week flexibility that really helps the parent of a busy family.
- Is mission driven – a wonderful place for a candidate who loves Christ and loves children
- Is team focused. This staff member will be considered part of the program staff team at Westwood Church and thus will join a caring and very capable group of ministry professionals and will have a Hearts & Minds Leadership Team around him or her.
- Is considered part-time that follows, roughly, a school year schedule plus a 7-week summer session. When Hearts & Minds is not in session the Director is able to be off. Hearts & Minds is in session, approximately 40 weeks per year.
- Professional growth funds and opportunities are available.

### Interested?

- Contact Pastor Scott Christiansen with questions or for a complete job description at [scott@westwoodchurch.net](mailto:scott@westwoodchurch.net) or 402-333-6120
- Send your resume and a letter of inquiry to [scott@westwoodchurch.net](mailto:scott@westwoodchurch.net).
- Please respond by February 26, 2021